



Faculty Senate Courses & Curricula Committee Meeting

1:30 pm, 18 September 2026

129 Himes Hall

Draft Minutes of the meeting

Attendance: Michael Kaller (Chair), Mike Dance, Dorota Heneghan, Robin LeMaire, Gerry Knapp (Secretary), Andrew Parker (Vice-Chair), Subramaniam Sathivel, Dan Sheehy, Kerri Tobin, Thomas Douthat (Ex-Officio, FS ILC), Jackie Bach (Ex-Officio, OAA), Claire Sassic Young (Ex-Officio, OIE), Andrea Abad (Ex-Officio, OUR).

Absent: Brooke Dubansky, Sergio Padilla.

A regular meeting of the Faculty Senate Courses & Curricula (FSCC) Committee convened at 1:30pm in 129 Himes Hall on the LSU Campus, with the Chair being present. There were no public comments, and the minutes from the previous meeting of September 11, 2026 were approved unanimously.

New Submissions

PBS 7267 – Motion to Conditionally Approve by Knapp, passed unanimously. Suggest more focused course title indicating the domain of DM & ML covered. Catalog description does not appear in syllabus (the provided course description does not match catalog). Not clear how points are deducted for unexcused absences and tardiness, and tardiness is not defined. No GenAI statement. This is the 'syllabus of record' for the course - email communications should be removed from the end of the syllabus.

PBS 7389 - Motion to Revise and Resubmit by Knapp, passed unanimously. Catalog description does not appear in syllabus (the provided course description does not match catalog). Attendance policy is unclear (0 to 100% indicated, but then no weight noted in total course grade). Reference vet school policy on social networking / photos and remove specifics from syllabus. No GenAI statement. "Final exam" appears to be in week 13, so seems it is a second midterm rather than a final exam. No justification given for no final exam during finals week.

PBS 7538 - Motion to Revise and Resubmit by Knapp, passed unanimously. Catalog description does not appear in syllabus (the provided course description does not match catalog). Suggest objectives be improved to demonstrable skills ("understand" is vague) and indicate exam coverages (is final exam comprehensive?). How class attendance / tardiness impacts grade is not specified, and tardiness is not defined. Other course policies: "Students in violation of this policy will be given a failing grade (F) and may be subjected to further disciplinary action" is not consistent with PS-22; follow standard language in template syllabus. No GenAI statement.

PBS 7567 - Motion to Revise and Resubmit by Knapp, passed unanimously. Needs significant improvement. Catalog description does not appear in syllabus (the provided course description does not

match catalog). Justification needs to explain how 2ch course does not cause issues in meeting requirements of the minor this course is intended to support (no minor details were included). Title very broad - many other courses in this area (Data Science, CSC, AI), so indicating a more specific target domain is appropriate. Approximate number of assignments is not given. Little detail on research project requirements. Are presentations during final's week? (in addition to the final exam?). No details on how attendance / tardiness points are deducted, or what constitutes tardiness. No GenAI statement. Need to see communication with more than just Exp Stats.

VMED 5181 - Motion to Conditionally Approve by Sathivel, passed unanimously. This course description lists 26 h of lecture and 8.5 h of lab, whereas the course outline indicates 11 h of lab. Seventeen sessions are listed, rather than the standard required 15 week topic list; it is unclear if they are scheduled weekly. Statement on "students who miss class will lose attendance and quiz/assignment points" needs to reference PS-22 and provide makeup details for excused absences; also, will students be double penalized for unexcused absences (both quiz and attendance point)? Need details on attendance grading. The assessment section needs minor reorganization..

VMED 5182 - Motion to Revise and Resubmit by Sathivel, passed unanimously. Course 15 week outline is missing (lecture/lab). Academic continuity plan and AI statements are missing. Grading rubric for capstone project is missing – include or indicate in syllabus where student can find it (e.g., on Moodle).

VMED 5281 - Motion to Revise and Resubmit by Sathivel, passed unanimously. MCC indicates 1 lecture contact hour, while the course outline includes both lectures and labs [clarification needed]. A 15-week schedule is not provided, and only nine sessions are listed, making it unclear whether they are scheduled on a weekly basis; improve clarity.

VMED 5282 - Motion to Revise and Resubmit by Sathivel, passed unanimously. MCC indicates 1 lecture contact hour, while the course outline includes both lectures and labs. A 15-week schedule is not provided, and only 12 sessions are listed, making it unclear whether they are scheduled on a weekly basis.

VMED 5381 – Motion to Conditionally Approve by Sathivel, passed unanimously. Syllabus should specify where rubric information will be if not included in syllabus (for instance, on Moodle). Change roman numeral V to 5 in course title to be consistent in numbering across courses. There is an issue with the attendance policy.

PHYS 7374 - Motion to Conditionally Approve by Sheehy, passed unanimously. CA, DS. "Course Objective" - format better. Pass/Fail does not contribute to GPA; is this what they really want? Based on graded items, only one 'minute paper' is counted? (clarify). Needs a grading scale. Needs rounding statement. Needs a makeup policy for exams and minute papers. Needs remote learning renamed to academic continuity and a generative AI statement.

PHYS 7746 - Motion to Revise and Resubmit by Sheehy, passed unanimously. "Course Objectives" is really a course description. Needs student learning objectives, rounding statement, list of graded items and their contribution to total grade, and does not need both remote learning and academic continuity (delete remote learning). Delete text about "certain circumstances" for makeup exams and assignments. Per PS-22, all excused absences must have a makeup process; say "for excused absences".

PHYS 7747 - Motion to Conditionally Approve by LeMaire, passed unanimously. Course objectives should be rewritten into demonstratable and measurable student learning outcomes. Needs a rounding statement and process for makeup of presentations.

Physics B.S. - Motion to Approve by Sheehy, passed unanimously. Note: justification mentions PHYS 4123 for MedP but the curriculum has PHYS 4132, which appears to be the correct one.

MEDP 7095 - Motion to Conditionally Approve by Sheehy, passed unanimously. "Course Objectives" is really a course description; needs student learning objectives. Change makeup to excused absences from approved absences to be consistent with PS-22.

SCI 3001, SCI 3002 - Motion by Sheehy to bundle, passed unanimously. Motion to Revise and Resubmit by Sheehy, passed unanimously. As 3000 level courses, the minimum enrollment is 15. How long is the presentation and will there be enough time? This class has many activities and it is not clear that there is time; put the activities in the 15 week topic list. Only 14 weeks provided in required 15 week topics list. Remove C-I language; This is a new course and has not been through CxC, and will only receive CI certification once offered; further CI is tied to the instructor. Attendance section references zoom, but modality is noted as face-to-face. PS-22 does not define makeup policies; faculty develop their own makeup policies consistent with PS-22, and these must be stated in the syllabus. Needs makeup process of all assignments and exams.

ENVS 7140 - Motion to Revise and Resubmit by LeMaire, passed unanimously. Although content appears unique needs evidence of communication from Dr. Hayes. Statement about accepting late or missing work at instructor's discretion is not consistent with PS-22; PS-22 requires a makeup and late acceptance process for excused absences. In the Attendance section, remove statement referring to attendance probation. Make up exam policy is not consistent with PS-22 for excused absences; make up process must be available for all excused absences. Missing punctuation marks in the syllabus (e.g., see Grading Scales and Policies).

LHRD 7804 - Motion to Conditionally Approve by Sheehy, passed unanimously. Remove time limit for excuses and replace with "as soon as possible".

ARAB 2050 - Motion to Approve by Heneghan, passed unanimously.

RNR 8500 - Motion to Conditionally Approve by LeMaire, passed unanimously. The second course objective is a bit odd and not focused on learning; suggest revising. The 15 weeks are not topics but speakers, which does not give an idea of topics and which will change from semester to semester; instead, list examples of weekly topics to be covered by speakers. Replace at least one of the "holidays" with speakers/topics. Participation points are allocated by question so can a student ask 5 questions from one speaker and get 25 points in one session? (clarify).

TAM 2137 - Motion to Conditionally Approve by LeMaire, passed unanimously. Textbook missing even though page numbers included in schedule. Discrepancies between participation and attendance in descriptions. 15-week topic schedule is presented over MWF detailed schedule (put as generic 15 week coverage, not specific lectures). PS-22 issues: references PS-22 but with makeup states that documentation must be presented "within one week of the documented absence" which is inconsistent with PS-22. Also states no late work specifically for lab assignments (inconsistent with PS-22) and no reference to PS-22 is made there. Remove C-I language; This is a new course and has not been through CxC and will only receive CI certification once offered; further CI is tied to the instructor. Continuity plan does not specify communication method.

TAM 2138 - Motion to Conditionally Approve by LeMaire, passed unanimously. 15-week topic schedule is presented over MWF detailed schedule (put as generic 15 week coverage, not specific lectures). PS-22 issues: references PS-22 but with makeup states that documentation must be presented "within one week of the documented absence" which is inconsistent with PS-22. Also states no late work specifically for lab assignments (inconsistent with PS-22) and no reference to PS-22 is made there. Remove C-I language; This is a new course and has not been through CxC and will only receive CI certification once offered; further CI is tied to the instructor. Continuity plan does not specify communication method.

TAM 2142 - Motion to Conditionally Approve by LeMaire, passed unanimously. PS-22 issues: references PS-22 but with makeup states that documentation must be presented "within one week of the documented absence" which is inconsistent with PS-22. Also states no late work specifically for lab assignments (inconsistent with PS-22) and no reference to PS-22 is made there. Provide improved justification on how the course is substantially changed in level.

VETN 1000, VETN 1100, VETN 1101, VETN 3000, VETN 3200, VETN 3400. Motion by Heneghan to bundle, passed unanimously. Motion by Heneghan to Conditionally Approve, passed unanimously. Needs rounding statement, Academic Continuity and AI statements; include email and/or link for disability services (not just phone number).

VETN 2200 - Motion by Heneghan to Revise and Resubmit, passed unanimously. Needs AI statement, description of graded activities, instructor contact information, course description; include email and/or link for disability services (not just phone number).

VETN 2500 - Motion by Heneghan to Conditionally Approve, passed unanimously. Needs AI statement; include email and/or link for disability services (not just phone number).

Veterinary Nursing Minor - Motion to Approve by Sheehy, passed unanimously.

CPLT 7915 - Motion to Conditionally Approve by LeMaire, passed unanimously. No information provided on participation and final paper activities; not clear how credit is earned for participation.

Knapp motioned to adjourn; motion approved. The meeting adjourned at 2:50pm.

Respectfully Submitted,

Gerry Knapp (Secretary)