



Faculty Senate Courses & Curricula Committee Meeting

1:30 pm, 11 September 2026

129 Himes Hall

Draft Minutes of the meeting

Attendance: Michael Kaller (Chair), Brooke Dubansky, Dorota Heneghan, Robin LeMaire, Gerry Knapp (Secretary), Andrew Parker (Vice-Chair), Subramaniam Sathivel, Dan Sheehy, Thomas Douthat (Ex-Officio, FS ILC), Jackie Bach (Ex-Officio, OAA), Claire Sassic Young (Ex-Officio, OIE)

Absent: Kerri Tobin.

A regular meeting of the Faculty Senate Courses & Curricula (FSCC) Committee convened at 1:30pm in 129 Himes Hall on the LSU Campus, with the Chair being present. There were no public comments, and the minutes from the previous meeting of May 13, 2026 were approved unanimously.

A PS-29 (course management) subcommittee was formed (Kaller, LeMaire, Parker, Young). A PS-45 (course & curricula processes) subcommittee was formed (Kaller, Knapp, Young). These subcommittees should plan to meet a couple of times during the semester to review 8000 and 9000 credit and graduate curriculum routing changes expected soon.

Revised Proposals

SOCL 4472 - Motion by Knapp to Approve, passed unanimously.

ME 2333, 2512, 2522, 2734, 3144, 3611, 3634, 4184, 4233 - Motion by Heneghan to bundle all ME proposals, passed unanimously. Motion by Heneghan to Approve, passed unanimously.

WGS 4161 - Motion by Heneghan to Approve, passed unanimously.

EDCI 7460 - Motion by Knapp to Approve, passed unanimously.

ACCT 3999 – Motion by Heneghan to Conditionally Accept, passed unanimously. Missing rounding statement.

New Submissions

AGRO 2070, 7200 – Motion to bundle by Knapp, passed unanimously. Motion by Knapp to Conditionally Approve, passed unanimously. Absence policy statement of documentation in 2070 being required "within 3 days" does not meet PS-22; change to similar to AGRO7200: "Time limit for excuses is removed and updated to "as soon as possible upon return to class". 2070 has 600 total points and 7200 has 1000 total points, but both divide by 900 for final grade (looks like copy error from another syllabus). Study week in both courses is unusual – there is no dead week requirement at LSU in terms of course content, only in terms of graded work (and only half a week); consider putting additional content.

ENTM 7018 – Motion by Knapp to Reject and Resubmit , passed unanimously. No catalog description (included course description doesn't match catalog description). Grading Scheme somewhat unclear: clarify the numerical-grade rounding rule and verify that it complies with LSU Policy 44, clarify whether the final project is included in the weekly homework total or is a separate 100-point category, clarify the reduced-credit rule for audio documentaries and ensure that it matches the final-project rubric, clearly explain how the 500 available points convert to final letter grades and reconcile the grading scale with the assignment point totals. Attendance problematic - 7 absence limit regardless of excused vs unexcused is violation of PS-22; needs to be simplified and clarified; consider LSU official language “Absences may be excused at the discretion of the instructor and in accordance with Policy Statement 22”, clearly distinguish excused absences from unexcused absences and how to document excused absences, explain precisely how exceeding seven absences (unexcused we assume) affects participation and the final grade. Rewrite the objectives using measurable, observable verbs instead of “learn.” Add functional links to referenced LSU policies and resources, including PS-22, Policy 44, Policy 48, Policy 117, the LSU Code of Student Conduct, Disability Services, and Title IX resources.

RNR 4601- Motion by Heneghan to Approve, passed unanimously.

LIS 7620 - Motion by Parker to Approve, passed unanimously.

KIN 1224 - Motion by Parker to Approve, passed unanimously.

KIN 4508 - Motion by Parker to Conditionally Approve, passed unanimously. Syllabus lists 17 weeks, 15-week topic list is required; Week 16 dead week should be removed (there is no dead week requirement at LSU in terms of course content, only in terms of graded work (and only half a week during week 15) Convert catalog description to “catalogese” language (no marketing verbiage – topics covered only). Remove "this course will." Change Academic Continuity (see official language).

SW 4200 - Motion by Parker to Reject and Resubmit, passed unanimously. With change from pass/fail to letter grade, a syllabus is required. In particular, will need description of graded activities, grading scale, and rounding statement, as well as all the usual required syllabus components.

CM 3574 - Motion by Parker to Reject and Resubmit, passed unanimously. Prereq on proposal application and prereq on syllabus do not match; which ones do they want? Needs to indicated credit will not be given for this plus the non-honors version. Syllabus missing Continuity Plan and Attendance, needs email for disability services (not just phone number). No 15 week in 15 week topic list. Grade rounding policy must be stated (not just up to instructor without being stated in syllabus - remove discretionary statement).

CM 4271 - Motion by Dubansky to Reject and Resubmit, passed unanimously. Course is sold as being appropriate for non-CM majors, but requires 2 CM 4000 level pre-reqs. Does not appear it should be cross-listed; language needed to say credit will not be given for both the honors version and non-honors version. Grade rounding policy must be stated (not just up to instructor without being stated in syllabus - remove discretionary statement). Assessment/grade breakdown in syllabus does not clearly indicated where the 40% ‘CxC’ grade will come from (team project and module forums only account for 35% of the grade); in addition CxC language should be removed as this depends on instructor certification and not just the course, so course may at times be taught without CI certification. Needs academic continuity plan; needs AI statement; needs Title IX statement.

AI 7100 - Motion by Dubansky to Conditionally Approve, passed unanimously. Class attendance policy includes Zoom meetings, but online version of the course is described as asynchronous. Maximum enrollment in Form A doesn't match what is in MCC. Cites PS-22 but then says absences that are poorly communicated will be considered unexcused; this is a violation of PS-22, suggest striking word "poorly" and indicating what communication is required.

AI 7200, 7300 - Motion to bundle by Dubansky, passed unanimously. Motion by Dubansky to Reject and Resubmit. Class attendance policy includes Zoom meetings, but online version of the course is described as asynchronous; Form A with syllabus maximum enrollment doesn't match what is in MCC. Cites PS-22 but then says absences that are poorly communicated will be considered unexcused; this is a violation of PS-22, suggest striking word "poorly" and indicating what communication is required. Project demonstrations are scheduled for week 15, but these presentations are not described in the syllabus; just the policy brief/research paper is described

AI 7600 - Motion by Dubansky to Reject and Resubmit, passed unanimously. Class attendance policy includes Zoom meetings, but online version of the course is described as asynchronous; Form A with syllabus maximum enrollment doesn't match what is in MCC. Project demonstrations are scheduled for week 14 – there is no information on how long these presentations will take, but with 50-60 students enrolled individually or in groups of 2 presenting it does not immediately seem feasible to get through all of the presentations in the time allotted; provide explanation of how run to account for this.

CPLT 3800, 3900, 4900 – Motion by Sheehy to bundle, passed unanimously. Motion by Sheehy to Approve, passed unanimously. Recommend correcting typo "Use of Generative AI policy"" with "Use of Generative AI policy"

Comparative Literature Minor - Motion by Sheehy to Approve, passed unanimously.

AAAS 7555 - Motion by Sathivel to Reject and Resubmit, passed unanimously. Needs credit hours listed in syllabus. Need grading criteria, AI statement (statement can just indicate not relevant), and academic continuity statements. Grading scale is still needed to indicate how earn an "S". Consider converting attendance to points earned for attendance rather than by absences. Provide evidence of communication with sports management (email sufficient); could this be cross-listed?

ASTR 4511 - Motion by Sathivel to Reject and Resubmit, passed unanimously. Remove CI statement (tied to instructor, may not always be CI certified). Needs credit hours noted on syllabus. Academic Continuity and AI statements missing. Why is there no D? is F really below 70? Grading scale needs revision to =/- and add "D", and missing rounding statement. Cannot require prior contact for excused absence.

GEOL 7003 - Motion by Sathivel to Reject and Resubmit, passed unanimously. Need credit hours stated on syllabus. Academic Continuity and AI statements missing. Course objectives are not in suitable language, improve; should indicate demonstrable skills, capabilities students will have at course end.

GEOL 7051 Motion by Sathivel to Reject and Resubmit, passed unanimously. Need credit hours stated on syllabus. Grading scale is confusing, needs to be clearer; No AI statement. No attendance policy. Course objectives are not in suitable language, improve; should indicate demonstrable skills, capabilities students will have at course end. Academic Continuity and AI statements missing.

GEOL 7990 - Motion by Sathivel to Reject and Resubmit, passed unanimously. Need credit hours stated on syllabus. Course objectives missing. Name is not consistent between MCC and syllabus. Needs AI statement.

Knapp motioned to adjourn; motion approved. The meeting adjourned at 3:00pm.

Respectfully Submitted,

Gerry Knapp (Secretary)